

Bangladesh University of Business and Technology (BUBT)

(Outcome-Based Curriculum)

Faculty of Law

LLB (Hons) Program

Course Outline

Part A- Introduction

1. Course Code : LAW 635
2. Course Title : Court Fees Act, Suit Valuation Act, and Stamp Act.
3. Course Type: : **Law Core Course**
4. Year/Semester : 4th Year, Semester 1
5. Academic Session : Fall-2025

6. Course Teacher's Information

Name and Code : Jannatun Nayem Shuvra (JNS)

Designation : Lecturer

Department : Department of Law and Justice

Contact Details : Cell Phone: 01721217888, Email: jnshuvra@gmail.com

Room Number : Building 01, Room No. 504C

7. Pre-requisite (if any) : Law 601
8. Credit Value : 3.00 Credit Hours
9. Contact Hours : Class Hours = 17 Weeks = (34 classes x 75 minutes per class or Total 42.5 hrs.

Counseling Hours = 17 Weeks x 2 Hours per week = 34 Hours

****For optimum utilization of physical resources, the duration of our class weeks is 17 weeks.***

11. Total Marks : 100

11. Class Schedule and Counseling Hours

Intake	Section	Class Schedule			Counseling Hours		
		Day	Time	Room No.	Day	Time	Room No.
45	1	Sunday	5:15 PM -6:30 PM	B1/504-A	Sunday	12.00 PM-1.00 PM	B1-504C
		Tuesday	9:15 AM – 10:30 AM	B1/504-A	Monday	12.00 PM-1.00 PM	B1-504C

12. Rationale of the Course :

The Court Fees Act, Suit Valuation Act, and Stamp Act are fundamental statutes governing procedural and financial aspects of litigation in Bangladesh. This course is designed to provide LL.B. (Hons.) students with a comprehensive understanding of the legal principles and practical applications of these laws in judicial proceedings.

The Court Fees Act, 1870 regulates the fees payable for filing suits and appeals, ensuring access to justice while preventing frivolous litigation. The Suits Valuation Act, 1887 determines the pecuniary jurisdiction of courts and proper valuation of suits, which is crucial for case admissibility and judicial efficiency. The Stamp Act, 1899 governs the use of stamp duties on legal documents, ensuring their authenticity and enforceability.

By studying these acts, students will develop the ability to analyze statutory provisions, apply valuation principles, and understand the financial implications of litigation. This knowledge is essential for future legal practitioners, particularly those specializing in civil litigation, property law, and judicial administration.

13. Course Objectives:

The objectives of this course are as follows:

1. Understand the Legal Framework – To provide students with a comprehensive understanding of the Court Fees Act, Suit Valuation Act, and Stamp Act, including their historical evolution, objectives, and relevance in the legal system of Bangladesh.
2. Interpretation and Application – To enable students to analyze and interpret key statutory provisions of these acts and apply them to real-world legal scenarios, particularly in civil litigation and judicial proceedings.
3. Assess Suit Valuation and Court Fees – To equip students with the skills necessary to determine the correct valuation of suits and appropriate court fees, ensuring proper jurisdictional application and compliance with procedural laws.
4. Examine the Role of Stamp Duty – To explore the significance of stamp duties in legal transactions, contracts, and judicial documents, ensuring students understand their role in preventing fraud and ensuring document enforceability.
5. Develop Practical Legal Skills – To prepare students for practical legal practice by engaging them in case studies, legal drafting, and problem-solving exercises related to court fees, suit valuation, and stamp duties.

14. Course Learning Outcomes (CLOs) and Mapping of CLOs with Program Learning Outcomes (PLOs):

Course Learning Outcomes (CLOs):

The expected learning outcomes of this course are as follows:

1. Explain the Fundamental Principles – Demonstrate a clear understanding of the legal framework, objectives, and key provisions of the Court Fees Act, Suit Valuation Act, and Stamp Act within the judicial system of Bangladesh.
2. Interpret and Apply Statutory Provisions – Analyze and apply the statutory rules related to court fees, suit valuation, and stamp duties in different legal contexts, particularly in civil litigation and property law.
3. Assess and Calculate Court Fees – Accurately determine the valuation of suits, assess applicable court fees, and justify their relevance in legal proceedings.
4. Evaluate the Role of Stamp Duties in Legal Transactions – Critically examine the significance of stamp duties in contractual agreements, legal documents, and judicial procedures to ensure their validity and enforceability.

Program Learning Outcomes (PLOs):

PLO1	Apply the knowledge of evaluation, fundamentals and legal specialization to solve the legal problems;
PLO2	Identify, formulate, research the literature and analyse legal problems and reach substantiated conclusions using provisions of law.
PLO3	Conduct investigations of various legal problems, considering provisions of law, analysis and interpretation of case laws to provide lawful conclusions.
PLO4	Apply reasoning informed by relative knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to professional manners and etiquette.
PLO5	Apply ethical principles and commit to professional ethics, responsibilities and the norms of the lawyers professional manners and etiquette.
PLO6	Function effectively in the individual law chamber and as a member or leader of particular law chamber or legal work base office/teams as well as in multidisciplinary settings.
PLO7	Communicate effectively about legal issues with the general people and with society at large. Be able to comprehend and write effective opinion, prepare legal documentation, make effective presentations before the court and clients and give and receive clear instructions.
PLO8	Recognize and need for and have the preparation and ability to engage in independent, life-long learning in the broadest context of legal changes.

Mapping of CLOs with Program Learning Outcomes (PLOs):

	PLO1	PLO2	PLO3	PLO4	PLO5	PLO6	PLO7	PLO8
CLO1	√		√		√	√		√
CLO2	√	√	√	√			√	√
CLO3	√	√	√	√	√	√	√	√
CLO4	√		√	√	√	√	√	√

Part B

15. Course plan specifying contents, CLOs, teaching-learning, and assessment strategy with corresponding CLOs:

Week	Lecture	Topics	Book(s) & Other Reference(s)	Teaching-Learning Strategy	Assessment Strategy	Corresponding CLO (s)
1	1	Introduction to the Course and Materials	Md Mehedi Hassan, “Handbook of Court fees, Suit Valuation and Stamp Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	General Discussion		CLOs 1, 2
	2	Relation between Court Fees Act and Suit Valuation Act, concept of Fixed court fees and <i>Ad valorem</i> court fee		Lecture Interactive Discussion		

2	3	<i>Court Fees:</i> Preliminary Chapter		Lecture Interactive Discussion		
	4	Fees Payable in Court and in Public offices		Lecture Interactive Discussion		
3	5	Computation of Court Fees Theory	Md Mehedi Hassan, “Hand book of Court fees, Suit valuation and Stamp Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Group Study	CT 01	CLO 3
	6	Computation of Court Fees Math 1		Lecture Interactive Discussion		
4	7	Computation of Court Fees Math 2	Md Mehedi Hassan, “Hand book of Court fees, Suit valuation and Stamp Act”, 1st Edition, and	Lecture Interactive Discussion		CLO 3
	8	Computation of Court Fees Math 3		Lecture Interactive Discussion		CLO 3

5	9	Computation of Court Fees Math 4	Abdul Halim, "Court fees and Stamp Act", 2nd Edition	Lecture Interactive Discussion		
	10	Computation of Court Fees Math 5	Md Mehedi Hassan, "Hand book of Court fees, Suit valuation and Stamp Act", 1st Edition, and Abdul Halim, "Court fees and Stamp Act", 2nd Edition	Lecture Interactive Discussion		
6	11	Probates, Letter of Administration & Cert. of Administration		Lecture Interactive Discussion		CLOs 1, 2
	12	Process Fees		Lecture Interactive Discussion		
7	13	Mode of Levying Fees	Md Mehedi Hassan, "Hand book of Court fees, Suit valuation and Stamp	Lecture Interactive Discussion		CLOs 1, 2

	14	Misc. provisions and Schedule of Court Fees Act; Power to suspend, reduce or remit court fees by government	Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Group Study		CLOs 1 2
Mid Term Examination						
8	15	<i>Stamp Act: Preliminary Matters; Typology.</i>	Md Mehedi Hassan, “Hand book of Court fees, Suit valuation and Stamp Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Interactive Discussion		CLOs 1, 4
	16	Stamp Duties		Lecture Interactive Discussion		
9	17	Liability, Mode of Using Stamps, Valuations for Duty etc.		Lecture Interactive Discussion		CLOs 1, 4
	18	Adjudication as to Stamps	Md Mehedi Hassan, “Hand book of Court fees, Suit valuation and Stamp Act”, 1st	Lecture Interactive Discussion		CLOs 1, 4

10	19	Instruments not duly stamped	Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Interactive Discussion	CT 02
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	30		Suit valuation and Stamp Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Interactive Discussion		CLOs 1, 2
16	31	Supplemental Provisions		Lecture Interactive Discussion		
	32	Procedure where objection is taken on appeal or revision that a suit or appeal was not properly valued for jurisdictional purposes		Lecture Interactive Discussion		
17	33	Revision Class	Md Mehedi Hassan, “Hand book of Court fees, Suit valuation and Stamp Act”, 1st Edition, and Abdul Halim, “Court fees and Stamp Act”, 2nd Edition	Lecture Interactive Discussion		CLOs 1, 2
	34	Analysis and solving the problems of students Summary of whole lectures, Feedback from students’ reflections, Open discussion for further development of Students		Reviewing previous lectures, Discussion on questions and answer pattern		
Final Examination						

Part C

16. Assessment and Evaluation:

a. Assessment Strategy:

- i. Students will have **two class tests (CTs)** during the semester in this course. The date and time of CT will be announced before the tests. CT will be a closed book.
- ii. The mark of the **CTs** is 15.
- iii. If students cannot sit for the CT for any valid reason(s), their CT *may* be retaken at a later date. However, the retake of such CT lies solely at the discretion of the course teacher. However, the valid reason(s) has to be communicated to the course teacher before the original schedule of the CT.
- iv. There will be **one assignment** with a **presentation**.
- v. No late submission of any assignment will be accepted.
- vi. If students cannot submit their assignments within the due time for any valid reason(s), their assignment will be accepted as a late submission but the marks of the assignment will be deducted. However, the valid reason(s) have to be communicated to the course teacher before the deadline.
- vii. Failure to submit assignments will carry a Zero Mark(s).
- viii. Evaluated copies of assignments will be shown to the students during the class time.
- ix. Zero tolerance will be shown in case of copy/manipulation in the assignment. Two or more copied assignments will carry a zero mark.
- x. Remaining absent in any presentation will carry zero marks in that presentation and there will be no make-up presentation.
- xi. There will be one **midterm examination and one final examination, according to the BUBT rules.**
- xii. All the examined scripts for class tests and midterm examinations will be shown to the students during class time.

b. Marks Distribution:

Marks distribution of each course at BUBT is made on 100 marks and the distribution of weightage is given below:

<i>Particulars</i>	<i>Marks</i>
Class Attendance	05
Class Test	15
Assignment and Presentation	10
Midterm Examination	30
Final Examination	40
<i>Total</i>	<i>100</i>

Marks distribution for class attendance

A student must attend at least 70% of classes in all the courses. 5% marks in each course is allocated for attendance and this score will vary from 1 to 5 according to his/her percentage of presence as shown below:

<i>Percentage of Attendance</i>	<i>Marks</i>
91% to 100%	5
86% to 90%	4
81% to 86%	3
76% to 80%	2
70% to 75%	1

c) Grading Policy:

The grading policy of BUBT will be followed to grade the students:

<i>Marks (%)</i>	<i>Letter Grade</i>	<i>Grade Point</i>
80 -100	A+	4.00
75 to less than 80	A	3.75
70 to less than 75	A-	3.50
65 to less than 70	B+	3.25
60 to less than 65	B	3.00
55 to less than 60	B-	2.75
50 to less than 55	C+	2.50
45 to less than 50	C	2.25
40 to less than 45	D	2.00
Less than 40	F	0.00

d) Make-up Procedure:

i. If any student remains absent in CT(s) because of valid reason(s), he/she must report it to the course teacher before the original date scheduled for CT through an email or the Class Representative (CR). The course teacher may consider the reason(s) for remaining absent in CT(s) and may give a make-up schedule for that CT(s). No further make-up schedule of CT(s) will be given if a student fails to comply with the earlier make-up schedule (if any).

ii. If any student fails to attend the Mid-term Examination or and Final Examination for valid reason(s), he/she may apply for supplementary examination(s) **according to the rules of BUBT** and the supplementary examination(s) will be conducted by the Controller of Examination according to the examination rules of BUBT.

iii. If any student remains absent in any class(es) due to valid reason(s), he/she needs to submit a 'Written Application' to the course teacher supported by proper document(s). After verifying the submitted documents, the class teacher may grant him/her a 'Leave of Absence' and may consider the attendance for those class(es).

Part D

17. Learning Materials

Recommended Readings:

1. Md Mehedi Hassan, "Hand book of Court fees, Suits Valuation and Stamp Act", 1st Edition
2. Abdul Halim, "Court fees and Stamp Act", 2nd Edition

Supplementary Readings:

1. The Court Fees Act, 1870
2. The Suits Valuation Act, 1887
3. The Stamp Act, 1899

Jannatun Nayem Shuvra

Lecturer

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